

**THE CALIFORNIA APOSTILLE ORDER FORM**  
**California Apostille/Authentication Rush Service Order Form -**  
**For Documents to be processed through California Secretary**  
**of State's Office in Los Angeles, California -**



**(Guaranteed 1-day Processing of California Apostilles\* Documents Received by 12:00PM Monday thru Friday are processed and shipped Same-Day)**  
**Call (323)393-5822 or (323)523-7430 (Spanish) for questions.**

Please fill out this form entirely. Ship the order to:

Your Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Country \_\_\_\_\_

Zip Code or Postal Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Skype name: (optional) \_\_\_\_\_

Your signature : \_\_\_\_\_ Date: \_\_\_\_\_

**How Many Apostilles or Authentications are needed for this order? (you need one original document for each Apostille or Authentication)**

\_\_\_\_\_

**What type(s) of document is/are enclosed (Birth Certificate, Diploma, Car Title, etc)?**

\_\_\_\_\_

In what country/countries will your Apostille (s) or Authentication(s) be used?  
(if going to more than 1 country, list all destination countries here. Please use Post-It Notes or another means of labeling to let us know which countries the documents are going to.)

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**Pricing:** \$175 for first document in your order, plus \$75 for each additional document to be Apostilled/Authenticated at the California Secretary of State. The price you enter below for First Apostille determines which service you are choosing. Documents received after 12:00PM will be considered to have been delivered on the next business morning.

First Apostille in your order (\$175): \_\_\_\_\_  
Additional documents in your order (@ \$75 each) \_\_\_\_\_  
Additional for International Shipping (speak to us) \_\_\_\_\_  
Total: \_\_\_\_\_

**COMPLIANCE STATEMENT:**

All documents should be approved for compliance prior to shipping to us. If you send us documents that we did not review or verbally approve prior to your sending them to us, and it turns out that the documents cannot be Apostilled or Authenticated by the Secretary of State's office because the public official's signature is not on file at the Secretary of State's office, you agree that such documents will be returned to you with any documents we were able to process, and you will be refunded for the unprocessed document. If there are no other documents in your order for us to process, we will return the documents to you, minus a shipping and handling fee (standard Fed Ex shipping rates, plus \$10). We will attempt to contact you (for up to 5 business days) if this type of issue arises, prior to returning any documents.

Orders to be shipped to destinations outside of the USA must have payment or a Fed Ex account number to ship the documents. Please email us at: [hollywoodnotary@gmail.com](mailto:hollywoodnotary@gmail.com) to let us know your shipping preference, or to discuss options.

We also accept Credit Cards though Pay Pal on our website! You can go ahead and ship this order and email us to let us know if you have paid with Credit Card, or will pay shortly. We also accept Business Checks, Western Union Payments, US Postal Money Orders and other Money Orders. Make payments out to "Hollywood Notary Dot Net". We also accept payments from Western Union (about which you can tell us the details either by email or on the phone).



Note: Please feel free to enclose a letter with any special instructions for mailing or shipping, or anything else. Feel free to call anytime with questions- (323)393-5822. Espanol: (323)523-7430. You can also email us at: [hollywoodnotary@gmail.com](mailto:hollywoodnotary@gmail.com) Thank you.

Please ship or mail this completed form, along with your documents that you need Apostilles or Authentications for, and your payment, to:

Hollywood Notary Dot Net  
1049 Havenhurst Dr. #450  
West Hollywood, CA 90046 USA